

Check List for Cleaning Self-Catering Units

Date

Property Name – 1 Primrose Cottages, Gordon Road, Tideswell

Cleaned by

Signed

Appropriate protective clothing should be worn when cleaning.

Cleaning Check List

All surfaces are to be cleaned first, then disinfected

Consideration should be taken to address the impact of children as well as adults: touching lower wall heights and parts of furniture.

Entrance	
Keys cleaned	
External handles wiped and disinfected	
Living room	
High level surfaces dusted	
Internal doors and door furniture wiped and disinfected	
Wipe down walls (children’s handprints)	
Light and power switches wiped and disinfected	
Surfaces, including skirting boards wiped and disinfected	
Mirror cleaned	
Windows cleaned	
Sofa and armchairs disinfected with fabric spray	
Curtain touch points disinfected with fabric spray	
Fire tools and stove door cleaned	
Hard floor swept, rug vacuumed	
Electrical equipment, Wi-Fi hub and remote controls wiped down	
Dining room	
High level surfaces dusted	
Internal doors and door furniture wiped and disinfected	

Wipe down walls (children's handprints)	
Light and power switches wiped and disinfected	
Surfaces, including skirting boards wiped and disinfected	
Curtain touch points disinfected with fabric spray	
Vinyl floor swept and mopped	
Staircases and landing	
High level surfaces dusted	
Floor swept	
Handrails cleaned and disinfected	
Internal doors and door furniture wiped and disinfected	
Wipe down walls (children's handprints)	
Light and power switches wiped and disinfected	
Surfaces, including skirting boards wiped and disinfected	
Window cleaned	
Curtain touch points disinfected	
Kitchen	
High level surfaces dusted	
Internal doors and door furniture wiped and disinfected	
Light and power switches wiped and disinfected	
All surface, including skirting boards wiped and disinfected	
Windows cleaned	
Empty Bins and disinfect	
Washing machine / dish washer / microwave / kettle / toaster: clean and sanitise doors, handles and controls	
Oven and hob: clean and disinfected surfaces, doors, handles and controls	
Fridge: clean and disinfected inside and out, including handle	
Dishwasher: exterior cleaned and disinfected	
Drawers and cupboards wiped and disinfected	
Vinyl flooring swept or vacuumed and mopped	

Bedrooms	Twin	Single	Double
High level surfaces dusted			
Internal doors and door furniture wiped and disinfected			
Light and power switches wiped and disinfected			
All surfaces and furniture, including skirting boards wiped and disinfected			
Electrical equipment wiped down			
Drawers and cupboards wiped and disinfected			
Duvets, pillows, futon on second floor, and curtain touch points disinfected with fabric spray			
Mirrors cleaned			
Windows cleaned			
Carpets hoovered			
Empty Bins and disinfect			
Bathroom			
High level surfaces dusted			
Internal doors and door furniture wiped and disinfected			
Light pull cable wiped and disinfected			
Clean tiles			
Clean shower / bath / sink including pedestals and splashbacks			
Remove shower head and clean			
Clean and sanitise taps			
Clean plugholes and pour disinfectant down			
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim			
All surfaces and furniture, including skirting boards wiped and disinfected			
Mirrors cleaned			
Windows cleaned			
Hard flooring swept and mopped			
Soak toilet brush in bleach			